

January 10, 2006

Call to order

Meeting was called to order by Chairman Hobbs at 7:05 p.m. at the residence of Rick Brown. Trustees Hobbs, Dickinson, Jeffery, Kelley and Brown were present, also attending was the District Clerk/Treasurer. Also attending were John Smith, Administrator for TNRD, Barry Tait, TNRD Area I Director, CFIB Chief David Walkem and CFIB Administrator Bob Inkpen.

Spences Bridge Water System and Infrastructure grant

John Smith advised that the grant has been approved for the full amount, approximately \$777,000.00. 1/3 remaining funds to come from Spences Bridge residents on present water system. Contract is to come from Victoria, will have to go before the TNRD Board and if approved back to Victoria.

Discussion was held and the following decisions were made:

1. All parties would prefer to address the provision of community water on a joint basis rather than individually.
2. Elector assent for the TNRD to take over the water system and borrow the funds needed to pay for the non-reserve portion of the upgrade costs would be obtained via petition to be drafted by TNRD.
3. A meeting would be scheduled for mid-March 2006 to re-present the proposal to the people and obtain signatures on the petition.
4. Cooks Ferry Indian Band would attempt to get approval from INAC, or from whomever else is needed, to pursue the fulfillment of their water needs on a joint basis in time for the March 2006 public meeting.
5. Cooks Ferry Indian Band would also strive to obtain approvals for their portion of the required funding by the time the Spences Bridge Community Water System is formally turned over to the TNRD (probably in May or June 2006)

Bob Inkpen, David Walkem, John Smith and Barry Tait left the meeting and the order of business resumed.

Minutes:

Minutes of December 12, 2005 meeting was circulated. It was moved by Barry, seconded by Al that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$25,101.02
Term Deposits (5) - \$35,569.05
Fire Department Renewal Reserve Fund Term Deposit \$20,714.74
Sinking Fund Term Deposit \$5,066.06
It was moved by Al, seconded by Bob that the financial report be approved. Carried

Correspondence:

Petition received from residents in area outside Water District for fire protection - Terry McArthur is to be advised that matter is tabled to future meeting and he is to obtain requirements from Fire Commissioner;
Memo from Ministry of Community Services regarding capital tax advance debt outstanding (\$7,853.12)

Reports:

Fire Department - No report
Works - Water leak above chlorine shack has been repaired;

Jan. 10, 2006
Minutes of December 12, 2005 continued.
Native Liaison - no report

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Old Business:

First Responders vehicle-Bob Howard has a van for sale - Al, Rick and Barry will look at vehicle on Sunday - to meet at 1:00 p.m.

Fire Chief - Barry to talk to Roy to stay on as fire chief until at least the end of June in present role.

Fire Department funds - Trudy to complete financial information on fire department funds from draft form for future needs.

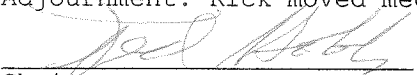
New Business:


Hose reel motor for fire truck - It was moved by Barry, seconded by Al that reel motor be purchased - Rick to obtain same

Thank you to Rick for providing his home for meeting.

Next Meeting: Sunday February 5, 2006

Adjournment: Rick moved meeting adjourn.


Chairman


District Clerk/Treasurer

December 12, 2005

Call to order

Meeting was called to order by Chairman Hobbs at 7:05 p.m.
Trustees Hobbs, Dickinson and Brown were present, also attending was the District Clerk/Treasurer, absent were Trustees Jeffery and Kelley. Also attending was Steve Rice.

Steve Rice- Bridging the Canyon is short of funds - Tranzeo Wireless needs space for a wall cabinet to hold high speed internet equipment. It was moved by Al, seconded by Rick to make space available for wall cabinet. Carried. Trudy to be contacted and Trudy to contact Trustees to show available space. Steve left the meeting. The order of business resumed.

Minutes:

Minutes of November 15, 2005 meeting was circulated. It was moved by Al, seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$26,348.27
(December 13, 2005 balance \$17,391.08)
Term Deposits (5) - \$35,569.05
Fire Department Renewal Reserve Fund Term Deposit \$20,714.74
Sinking Fund Term Deposit \$5,066.06
It was moved by Al, seconded by Rick that the financial report be approved. Carried

Correspondence:

Memo from Gane Enterprises re logging in watershed-to be filed.

Reports:

Fire Department - Hose reel on truck is fried, needs new reel - Rick will look after obtaining a new hose reel.
Works - Joe Ratch's water is fixed and water has been turned back on. Nazam from David Nairne and Ass. phoned and was hoping that SBWD had heard about grant and wants all players at a meeting.
Native Liaison - Rick talked to Bob Inskeep re water connections within the water systems.

Old Business:

First Responders vehicle-Discussion was held. No decision to be made on van for First Responders until more Trustees present. Rick will check into more available vans.

New Business:

Article in Ashcroft Journal re awarding of grants for water systems - Secretary to contact John Smith from TNRD requesting an update, article in paper states that Spences Bridge has been awarded grant, residents in Spences Bridge are asking as to status of grant, also request time schedule on referendum and further developments

Next Meeting: Monday, January 9, 2006

Adjournment: Rick moved meeting adjourn.


Chairman


District Clerk/Treasurer

November 15, 2005

Call to order

Meeting was called to order by acting Chairman Dickinson at 7:05 p.m. All the Trustees were present except for Chairman/Trustee Hobbs, also attending was the District Clerk/Treasurer

Minutes:

Minutes of October 11, and November 1, 2005 meetings were circulated. It was moved by Barry seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$29,456.43
Paid Kamloops Communications \$2,557.00
Hub International - insurance - \$4,440.00
Ashcroft Plumbing \$752.00
Bylaw 110 \$1,106.11
Bylaw 115 \$757.50
Term Deposits (5) - \$35,569.05
Fire Department Renewal Reserve Fund Term Deposit \$20,714.74
Sinking Fund Term Deposit \$5,066.06
It was moved by Barry, seconded by Bob that the financial report be approved. Carried

Correspondence:

Copy of letter from TNRD addressed to Darrel Mundle-to be filed
Memo from Small Water Users Association - changes to Drinking Water Protection Act-to be filed;
Certified copy of Bylaw 161 - Fire Protection and Street Lighting - to be filed;
Certified copy of Bylaw 162 - Taxation Bylaw - to be filed;
Quote from Canwest Propane-District Clerk to contact Canwest and advise not interested at this time
Copy of letter from Health Canada - First Nation addressed to Cook's Ferry Indian Band - tabled to next meeting;
Letter from Ministry of Health Services-B.C. Ambulance Service and First Responders Indemnity Agreement - District Clerk to provide a copy to Paulet and to have Paulet initial page 2 to indicate she has read the 2.2 (c) and (d). To be filed;

Reports:

Fire Department-turnout gear borrowed for training - no further report;
Works - some water has been turned off for customers. Joe Ratch's leak will hopefully be fixed this weekend, contact Tom Penman that water will be turned off and he will be billed;
Native Liaison - no report

Old Business:

First Responders vehicle - Trustee will look into purchasing a vehicle for First Responders. It was moved by Bob, seconded by Rick that \$7,000.00 maximum, excluding taxes, be spent on a vehicle;

New Business:

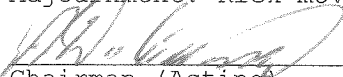
Heater for chlorine shed - not in working order, District Clerk to provide Bill with invoice in order that he may obtain a new heater;
Proposed water line across Highway 1 bridge - Al provided plans

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Minutes of November 15, 2005 meeting continued
of bridge rehabilitation for water line - to be filed;
Information from Interior Roads - Winter Preparedness - to be
filed;

Next Meeting:
Monday, December 12, 2005

Adjournment: Rick moved meeting adjourn


Chairman (Acting)


District Clerk/Treasurer

November 1, 2005

Special meeting was called to order by Chairman Hobbs at 12:05 p.m. to deal with First Responders Indemnification Agreement. All the Trustees were present, also attending was District Clerk/Treasurer.


Discussion was held regarding First Responders Indemnity Agreement and it was pointed out that the First Responders will have to be advised that the Emergency Health Service Commission shall not be obligated to indemnify or save harmless the Spences Bridge Volunteer Fire Department and its First Responders against any liability in consequence of

1. First Responders travelling to and from the scene of accident or illness;

2. First Responders sustaining bodily injury or death as a result of performing any emergency health care.

Al moved and Rick seconded that the First Responders Indemnification Agreement between the Spences Bridge Volunteer Fire Department and the Emergency Health Service Commission be approved as presented to the meeting and that the Agreement be executed by the Chairman as authorized signatory. CARRIED.

Adjournment: Rick moved the meeting adjourn.


Chairman


District Clerk

October 11, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00p.m. All the Trustees were present, also attending was District Clerk/Treasurer.

Minutes:

Minutes of September 12, 2005 meeting was circulated. It was moved by Barry, seconded by Al that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$47,084.25
Paid Ivanhoe - \$84.53
Term Deposits (5) - \$35,569.05
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Al, seconded by Bob that the financial report be approved. Carried.

Correspondence:

Copy of e-mail from Paul Swain to Barry Bain - District Clerk to call Barry Bain to obtain update on agreement;
BCWWA Fall Schedule for 2005 - to be filed;
Letter from TNRD re bylaw enforcement of Deer Lane property - to be filed;
Information and registration package - Water Supply Association meeting in Nelson - October 26 & 27, 2005 - to be filed.'

Reports:

Fire Department - Barry

Barry advised that Roy will stay on as Fire Chief until end of January 2006. Roy advised that Bill Hare would be a good assistant. Barry will ask Bill if he will be Assistant Chief;

Works - Al

Penman property - water still running-District Clerk to talk to Max to see when he will be turning water off. If not soon, water to be turned off by Waterworks District;

Native Liaison - Rick

Rick advised that he talked to Bob at Cook's Ferry Indian Band and Bob advised CFIB plans to date are as follows:

- 1.Wells on IR 19 and on IR4B pumping to a reservoir and back into gravity fed system - this will serve Band Office and Shawniken Reserve properties and not the rest of the Bands Reserve Properties;
- 2.Indian Affairs is willing to contribute to a joint system if it is proportional to on and off Reserve property - if TNRD portion is high enough the Band will agree through INAC to a Joint System;
- 3.Band has priorities at present and these are Antko Reserve in Merritt followed by the Kumsheen Reserve and then the Spences System;
- 4.There is a possible meeting to be held within a month with INAC and the Engineer's regarding the town's system;
- 5.Widow Smith is up for grabs to the Community - purchaser must be willing to pay the cost of removal from Band property - if not possible the building could be salvaged for any usable materials, and may burn the rest of the building, or have it demolished and removed. A six-suite apartment is planned to be built on the site.

Minutes of October 11 meeting continued;

Old Business:

First Responder Vehicle - tabled;

Street Lighting Budget for 2006 and Fire Protection Budget for 2006 - It was moved by Barry, seconded by Rick that the Budgets be approved. Carried.

Bylaw No. 161 - It was moved by Al, seconded by Bob that Bylaw No. 161 - Fire Protection and Street Lighting Taxation Bylaw 2006 be passed. Carried

Bylaw No. 162 - It was moved by Al, seconded by Barry that Bylaw No. 162 - District Taxation Bylaw 2006 be passed. Carried

Comprehensive Insurance - It was moved by Barry, seconded by Rick that the District Clerk is authorized to obtain comprehensive insurance up to \$500.00 for the fire truck

New Business:

Fire Department Renewal Reserve Fund - it was moved by Al seconded by Barry that Fire Department Renewal Reserve Fund Term Deposit be increased by \$5,000.00. Carried.

Sinking Fund - it was moved by Bob, seconded by Rick that the Sinking Fund Term Deposit be increased by \$800.00. Carried.

Plumbing - District Clerk to obtain plumber to replace the hot water tank and repair some water pipes;

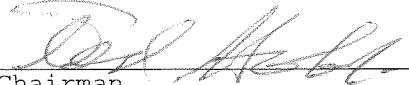
Infrastructure Grant - District Clerk to contact John Smith or Scott Mason re information on grant;

Antenna - some problems with antennas purchased recently for radios - Bob may have antenna that could be used;

School Project - Discussion was held on school project.

Next Meeting: MONDAY November 14, 2005

Adjournment: Al moved meeting adjourn.


Chairman


District Clerk/Treasurer

September 12, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00p.m. All the Trustees were present, also attending was District Clerk/Treasurer.

Minutes:

Minutes of June 6, 2005, July 28, 2005 and August 17, 2005 meetings were circulated. It was moved by Al seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$49,803.59 - Trudy advised that the chequing account balance for September 2004 was \$43,000.00.
Term Deposits (5) - \$35,569.05
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Al, seconded by Barry that the financial report be approved. Carried.

Correspondence:

Letter dated July 29, 2005 to B.C. Ambulance Service, e-mail to Ambulance service and reply to e-mail from Ambulance service dated August 28, 2005 - trustees have received copies and no further replies received from B.C. Ambulance Service-District Clerk to contact Paul Swain, B.C. Ambulance service for update on the agreement and to advise him that time is of the essence, First Responders are not to go out on calls until agreement is signed - have received a few 911 calls;
Letter and executed Agreement regarding Transfer Station from TNRD - to be filed;
Letter from Small Water Users Ass. AGM date - September 28, 2005 to be held in Nanaimo also info on Certified Operators and New Water Treatment Infrastructure - to be filed;
Letter from Ministry of Community Services regarding 2006 Fire Protection and Street Lighting tax advances - Trudy provided copies of 2005 Budget to Trustees for trustees to review for next meeting;

Reports:

Fire Department - Roy not available

Roy has tendered his resignation as fire chief. Barry to talk to Roy to see if he will stay on until January 1, 2006. Barry to also talk to Bill Hare to see whether he can help Roy and if he will be Assistant Fire Chief;

Works - Al

Has done the final flushing for the year and has serviced the hydrants. Mr. Penman's water running and not in residence - to be checked in October;

Native Liaison - no update

Old Business:

Authority to respond to incidents beyond the Waterworks boundary under certain circumstances - discussion was held and it was decided to stay within the water district area once an agreement between Emergency Health Services has been executed. The authority to respond to incidents beyond the waterworks district to be addressed after the Agreement is in place and a vehicle has been obtained;

Minutes of September 12, 2005 meeting continued

First Responders - vehicle to be obtained after Agreement is in place.

New Business:

TNRD Bookmobile sign on building - it was moved by Al seconded by Bob that the Bookmobile be permitted to put a sign on the fire hall building. Carried

Insurance renewal - it was moved by Al seconded by Barry that the renewal quote which is same as 2004 with a renewal premium of \$4,446.00 be approved. Carried
Trudy is to meet with insurance agent in the next couple of weeks to discuss insurance coverage.

Furnace cleaning - Trudy is to arrange to have both furnaces in the fire hall cleaned;

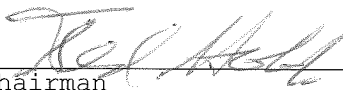
Tolls and taxes increase - after discussion it was decided that the tolls and taxes not be increased at this time.

Comprehensive insurance on fire truck - Trustees were advised that there is no comprehensive insurance on fire truck, this is to be discussed after Trudy talks to insurance agent.

Old siren - Rick advised that an employee from Flex has indicated an interest in the old siren - Rick will try to get a good deal for Spences Bridge Waterworks for lights for First Responder vehicle.

Next Meeting: TUESDAY, October 11, 2005

Adjournment: Al moved meeting adjourn.


Chairman

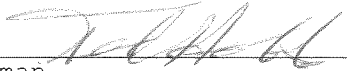

District Clerk/Treasurer

August 17, 2005

Special meeting was called to order by Chairman Hobbs at 7:00 p.m. to deal with several items. All the Trustees were present, also attending was District Clerk/Treasurer and Fire Chief Roy Jackson

1. Discussion was held regarding purchase of Merritt Fire Department vehicle - Rick had obtained further details and pictures of fire truck - the consensus of the meeting was that the fire truck is more than we need, a van would be more useful for the First Responders.
2. The District Clerk was instructed to contact Paul Swain from B.C. Ambulance Service by e-mail to find out what is required from the Waterworks in order to get the First Responders started. Also what constitutes a First Responder, does Industrial First Aid 111 outrank First Responder.
3. The District Clerk was instructed to obtain information regarding the Local Government Act from Deb Humphries whether the fire fighters/First Responders are covered by the Act if they go outside the Waterworks District.
4. A copy of the Good Samaritan Act is to be obtained off the Internet.
5. District Clerk is to contact Insurance Company to find out costs for Indemnification Coverage for First Responders.
6. District Clerk to bill R. Singmaster for turning water on - \$25.00.

Adjournment: Al moved the meeting adjourn.


Chairman

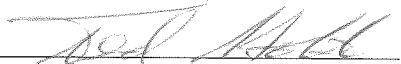

District Clerk


July 28, 2005

Special meeting was called to order by Chairman Hobbs at 7:00 p.m. to deal with several items. All the Trustees were present except for Trustee Jeffery, also attending was District Clerk/Treasurer and Fire Chief Roy Jackson

1. Spences Bridge Volunteer Fire Department and First Responders. After some discussion it was moved by Al and seconded by Rick that the Spences Bridge Volunteer Fire Department is approved to act as a First Responder Agency in our locality and that the Spences Bridge Waterworks District will advise Emergency Health Services Commission if this approval is withdrawn. Carried. The District Clerk was instructed to send a letter to B.C. Ambulance Service advising of the motion.
2. T.N.R.D. Agreement pertaining to the Transfer Site - It was moved by Al and seconded by Bob that the Agreement pertaining to the Transfer site and prepared by the TNRD be approved. Carried.
3. Purchase of Merritt Fire Department vehicle - Rick advised that he understood that the truck is fully equipped with lights etc. Rick was advised that the ball park figure for the vehicle is \$5,000.00 to \$10,000.00. Rick to obtain more information.

Adjournment: Al moved the meeting adjourn.


Chairman


District Clerk

June 6, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 6:45 p.m. All the Trustees were present, also attending was District Clerk/Treasurer, the Fire Chief, Steve Rice on behalf of Bridging the Canyon and customer, Lynne Nigalis joined the meeting a few minutes later.

Steve Rice:

Steve presented a partnership/application form from Bridging the Canyon to be signed by the Chairman of Spences Bridge Waterworks District. Also Steve advised that high speed internet will soon be coming to Boston Bar, Lytton and Spences Bridge - hopefully in October of 2005. Tenders will be going out on June 10, 2005 for installation of equipment and Human Resources Canada is to approve the tender. Steve left the meeting.

Lynne Nigalis:

Lynne requested that the Spences Bridge Waterworks District Board do two items:

1. Send letter to TNRD requesting that a referendum be held right away and, if passed, should the grant come through the TNRD would immediately take over water system.
2. Request the TNRD to take over the system now, after a referendum, the TNRD borrow the money for the updating of the system and once the grant comes through payout the loan.

Discussion was held and Lynne was advised that the Trustees are satisfied with the progress of the grant application and will not be contacting the TNRD. Lynne left the meeting. The order of business resumed.

Minutes:

Minutes of May 2, 2005 meeting were circulated. It was moved by Al seconded by Barry that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$25,744.43 - Trudy advised that there is an excess of \$6,500.00 over the same date last year in the bank account. Discussion was held on the excess funds and it was decided to check into purchasing radios and required equipment to be able to be in contact with persons/departments a distance, to be determined, away from the Waterworks District. Trudy is to contact Kamloops Communications and request a representative to attend in Spences Bridge and advise the Trustees and Fire Chief of the date.

Term Deposits (5) - \$34,576.03

Fire Department Renewal Reserve Fund Term Deposit \$15,394.64

Sinking Fund Term Deposit \$4,179.16

It was moved by Al, seconded by Rick that the financial report be approved. Carried.

Correspondence:

Material and questionnaire from Small Water Association of BC - material to be filed and Trudy to answer questionnaire;
Ground Water Protection Regulations Workshop - to be filed;
E-mail from Herbie Spiers - water to remain off at his property - to be filed;
Memo from Ombudsman - to be filed;

Minutes of meeting of June 6, 2005 continued

Reports:

Fire Department - Roy

Fire Department practices changed to Thursday nights;

New member - Monica Hunter;

Bob suggested that Roy contact Fire Chief in Lytton (Dave Robin)

Dave advised ~~that~~ Bob that Spences Bridge Fire Department could maybe join some of Lytton's courses;

Bob is to check with his contacts what the duties of the First Responders are and Trudy is to send letter to the Justice Institute to obtain information on First Responders;

Rick suggested that Al show some of the Trustees the reservoir and valves. Trustees and fire department members to meet at Fire Hall on June 7, 2005 at 1:00 p.m. to check out valves at reservoir and other areas in town;

Works - Al

1. Murray Creek is low for this time of the year. Al has never seen it this low at this time;
2. Hydrant at CNR property - steel has been hit, valves to be checked on June 7. Al is going to contact CNR superintendent tomorrow regarding steel being hit;
3. Hydrant at Fire Hall - someone with a key has been into the hydrant. Barry moved and Rick seconded that the fire hydrants at the Fire Hall and Rumours be shut off - Carried;
4. Reservoir tank is full, Al dumped Hypo Chloride into the tank and the water is clear. It appears that someone has been in the area in the last few days;
5. Al has address for Brian Yamelst, a councillor for Cook's Ferry Indian Band (794 Robson Drive, Kamloops, B.C., V2E 2G9)
6. Reg Lawrence - He is working on having the hangers on the bridge paid for by Department of Highways - hangers will be property of Spences Bridge Waterworks District; Al received information (to be filed) from Reg Lawrence pertaining to water on IR4B, Al reported on waterline, CFIB domestic water issue, Shawniken IR4B;
7. Al talked to Nezam from David Nairne & Associates and Nezam advised that Cook's Ferry Indian Band wants to be partners with SBWD for the water system. INAC does not appear to be interested in CFIB partnering with SBWD. CFIB has had wells dug, for domestic use only, Fire Department and personnel to expensive for CFIB to go alone. David Nairne & Associates will try to contact Bob Inkpen to arrange meeting with Al and Rick to discuss water system issues;
8. Al provided contact information pertaining to stage filter for Small Drinking Water applications and Filtering systems for Small Water Systems - to be filed;

Native Liaison - Rick met with Bob Inkpen, Manager for CFIB, and discussed various issues.

Old Business:

Charles Walkem water connection problem and Brenda Atwal

Rick advised that back flows are on system;

Authority to respond to incidents beyond the Waterworks boundary under certain circumstances - discussion was held and it was decided to file the information for the time being, do not have enough fire fighting personnel nor enough fire fighting equipment;

First Responders - discussion was held regarding First Responders and attending at medical scenes. It was decided to keep with the decision for the First Responders to attend at scenes within

Minutes of June 6, 2005 meeting continued;

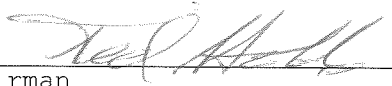
the District and if the First Responders attend at scenes outside the District they are on their own.


New Business:

Northern Development Initiative Fund - Trudy presented a draft letter addressed to Barry Tait, Area I Director, requesting funds from the Northern Development Initiative Fund for a First Responder vehicle and additional radios. Some minor changes were required and it was agreed that the letter be sent out.

Next Meeting: September 12, 2005

Adjournment: Al moved meeting adjourn.


Chairman


District Clerk/Treasurer

May 2, 2005

Chairman:

It was moved by Al, seconded by Rick that Ted Hobbs be Chairman for the current year.

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present except for Trustee Kelley, also attending was District Clerk/Treasurer, the Fire Chief and Steve Rice on behalf of Bridging the Canyon.

Steve Rice:

Thank you to the waterworks board for the copying he has done for the newsletter which is an in kind donation with an approximate value of \$1,120.00 per year - the federal government matches these funds to Bridging the Canyon - mainly for technology oriented projects;
Al asked whether the funds will come back to Spences Bridge - Steve advised that funds are mainly for Spences Bridge and Lytton
Invited the Waterworks District board to be a partner with Bridging the Canyon;
High Speed internet - Spences Bridge, if selected, is set for 2006 depending on infrastructure grants;
Al moved and Barry seconded that Spences Bridge Waterworks District board becomes partner with Bridging the Canyon. Carried.
Steve to attend next meeting with paperwork to be completed.
Steve left the meeting and the order of business resumed.

Minutes:

Minutes of April 4, 2005 meeting were circulated. It was moved by Barry seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$32,319.14 Al would like statement of amounts paid and received with future agendas;
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Al, seconded by Rick that the financial report be approved. Carried.

Correspondence:

Insurance renewal for fire truck from ICBC - to be paid after truck has been certified roadworthy;
Letter from MCAWS - Gordon Sutherland re authority to respond to incidents beyond the Waterworks District boundary under certain circumstances - District Clerk to photocopy letter and material and to provide copies to all trustees and fire chief - to be discussed at next meeting

Reports:

Fire Department - Roy

Fire truck to Chanor's tomorrow for repairs if required and certification - also to have oil change done;
Mowing of grass - It was moved by Al seconded by Barry that the Waterworks District purchase mower from Rick for \$100.00
Carried; Roy to mow grass around fire hall as required;
Cement Blocks at fire hall and cement ties near intake - it was moved by Al seconded by Rick that Barry obtain cement blocks

Minutes of meeting of May 2, 2005 continued

and ties. Carried

Emergency Planning meeting by TNRD at Cache Creek - presentation on emergency response related to a tanker truck incident on May 12, 2005, Roy and Trudy to attend;

Works - Al

Flushing of water system has started, second time today, dam has been opened a little. Around 1st of June tank across river will be cleaned out

Native Liaison - none to report

Old Business:

Charles Walkem water connection problem and Brenda Atwal

Al attempted to see Charles Walkem today but Charles not available, Al talked to son of Charles and explained about the back-flow problem, health and liability issue. Rick is to talk to David Walkem as we have not heard from Brenda Atwal - no response received to letter sent to Brenda on April 12, 2005 - Rick to purchase back flows and hand them to David Walkem;

Coquitlam Ridge Construction - District Clerk to send invoice to Coquitlam Ridge Construction on May 15, 2005 for \$650.00.

Turn off/on - Letter to be send to Bill Seldon for charges for turn off/on of water;

Report from Water Supply Association meeting - Trudy

Filtration system - River Bank Filtration - collector wells near rivers, streams and lakes, significant and high degree of filtration, should remove crypto and giardia and most viruses from surface water, chlorine treatment still required for present treatments, wells will have to be constructed to B.C. Ground Water Protection Regulations - speaker Nick Sargeant from Golder Associates in Kamloops;

Deb Humphries advised the following:

B.C. Community Water Improvement Program - Deb Humphries advised that she has recommended first step - financial for approval, two further steps to go;

Trustee's and Officer's insurance - covered by Section 287 of Local Government Act;

Registered owner is only person who can vote at Annual General Meetings - not life interest holder;

By-laws - Miscellaneous by-law required as we charge for NSF cheques and photocopies, in future also Water Distribution Regulation By-law may be required - establishes sprinkling regulations, also Capital Expenditure charges By-law - for water line hangers across bridge;

Report from BCWWA - Small Systems Workshop - Al

Classes were too large, no materials provided on slides presented; Insurance - CGI - may have director's and officer's insurance - will be checked into if required; Al talked to Scott Mason and was advised that the application for infrastructure grant has now passed second hurdle, Scott also advised that Cook's Ferry Indian Band are paying for present well drilling not INAC. Al advised that we can expect TNRD to charge for fire hydrant cleaning if TNRD takes over system;

New Business:

Clean up around fire hall - Rick will help Roy clean up around fire hall;

Water to cemetery - Elmer to attend meeting or send letter

Minutes of meeting of May 2, 2005 continued

requesting water to cemetery and if so, Elmer to pay for costs incurred for water to cemetery;

Appointment of Auditor - Al moved and Barry seconded that the board retain Best, Reimer, MacLean and Associates as Auditors for the current year;

Delinquent Water tolls and taxes - District Clerk to send letters to customers who have not paid their bills.

Next Meeting: Monday, May 6, 2005

Adjournment: Al moved meeting adjourn.

Chairman

T. M. - g

District Clerk/Treasurer

April 4, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present, also attending was District Clerk/Treasurer and the Fire Chief.

Minutes:

Minutes of March 14, 2005 meeting were circulated. It was moved by Al seconded by Barry that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$28,364.48
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Al, seconded by Rick that the financial report be approved. Carried.

Correspondence:

Letter from Grizzly Management Resource Management - District Clerk to reply advising that SBWD have no concerns as long as procedures as contained in letter dated March 17, 2005 are followed;
Copy of letter from MCAWS to TNRD advising application received and providing Project ID number - to be filed;
E-Mail from Herbie Spiers regarding whether water is to be turned on at his place - water to be left off;
Letter from David Walkem re turn off of water at Forrest Walkem's place - Al will turn off water and District Clerk to bill estate up to March 23, 2005.

Reports:

Fire Department - Roy

Discussion was held regarding Wanda Dickinson taking Industrial First Aid 111 course. Paulet Rice is also taking course - course is provided by her work. Barry moved and Bob seconded that Wanda take the course. Carried
It will be approximately 12 weeks for results of First Responders exam are available.
Skating rink fire - Roy advised that area was checked twice and no fire and later in the day the fire flared up.
First Responder vehicle - discussion was held. It was decided:
1.to respond to calls in town with First Responders' own vehicle;
2.First Responder equipment to be kept at First Responders' home
3.First Responders are to respond to in town calls only;
4.if First Responders respond to calls out of town they are at their own risk and SBWD not responsible;
5.Certification for defibulator may be available to First Responders.

Works - Al has turned off water at Fire Hydrant on CNR property. Coquitlam Ridge Construction has agreed to pay \$600.00 for water

Native Liaison - none to report

Old Business:

Charles Walkem water connection problem - District Clerk to contact Brenda Aljam expressing our concerns that we have heard nothing further from her regarding the water connection situation.

April 4, 2004 minutes continued

Consolidated Budget - It was moved by Al seconded by Barry that the Consolidated Budget as presented by the District Clerk/Treasurer be approved. Carried.

AGM - Tuesday, April 12, 2005 Al Dickinson will run for Trustee

New Business:


Mark Hunt - water turn on/off charge - if reasonable time to have water turned off and on again - \$25.00 fee. If longer time further fee of \$25.00 will be charged.

Water turn off/on charges - Discussion was held. It was decided to comply with Bylaw 142 in which turn off/on charges are \$25.00 each. District Clerk to send letter to Joe Ratch and Laurent and Dulcie Trottier that these charges will apply when their water is turned off for the winter.

Curb stop keys - District Clerk to make up soon and place on door that keys for curb stops are to be used only by waterworks personnel.

Next Meeting: Monday, May 2, 2005

Adjournment: Bob moved meeting adjourn.


Chairman


District Clerk/Treasurer

March 14, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present, also attending was District Clerk/Treasurer and Barry Tait, Director Area I. Fire Chief absent.

Barry Tait:

TNRD, Water System and grant application - Barry advised that old grant funds have been fully applied for but TNRD has sent in application for old grant in case more funds become available, TNRD has also sent in application for funds from new provincial grant. Barry was advised that CFIB are drilling for water - they are working on 3rd site.

Northern Development Initiative - \$331,000.00 available to Area I-Funds may be available for hangers on highway 1 bridge from this program. Al advised Barry that Spences Bridge has biggest voting population in Area I.

Discretionary funds - \$7,000.00 available for Area I this year. Al advised that we need whatever funds are available to Spences Bridge Waterworks.

Barry left the meeting.

The order of business resumed.

Minutes:

Minutes of February 7, 2005 meeting were circulated. It was moved by Al seconded by Barry that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$31,447.99

Term Deposits (5) - \$34,576.03

Fire Department Renewal Reserve Fund Term Deposit \$15,394.64

Sinking Fund Term Deposit \$4,179.16

It was moved by Al, seconded by Rick that the financial report be approved. Carried.

Correspondence:

Letter from TNRD dated February 18, 2005 regarding Infrastructure Program - to be filed;

E-Mail from Small Water Users Association regarding special session for Small Water Systems at BCWWA conference on April 18, 2005 - registration for Al already sent in;

E-Mail from Small Water Users Association regarding change in DWPA Regulations - January 1, 2006 is date that Small Water Systems will have to comply with regulations;

Letter from BCWWA enclosing conference information - to be filed;

E-Mail from BCWWA regarding training and education transfer lineup to be filed;

Copy of letter to BC Community Water Improvement Program-MWACS from TNRD enclosing Application form for grant-to be filed;

Letter from Interior Health enclosing Operating Permit-Permit is posted;

Letter from Ministry of Forests regarding increase of CFIB woodlot size-District Clerk to arrange for meeting with Ministry of Forests;

Fax from accountant regarding Sinking Fund-indicating balances outstanding;

Water Supply Association-meeting for Administrators and Support

Minutes of March 14, 2005 continued

Staff on April 7 & 8 - Agreed by Trustees for Trudy to attend;

Reports:

Fire Department - Roy absent

Barry reported that some grass burning has been done. CFIB has requested that burning be done on their lands. CFIB should be in charge of grass burning with fire department helping. CFIB to light fires.

First Responders - Al advised that Paulet Rice and Wanda Dickinson have written the First Responders tests - no results known yet. District Clerk to sent thank you note to Kamloops Fire Department - attention Training Officer.

Works - Al - will be cleaning out water tank across river soon, Roy to work with him. Water is clean at present, will be up to Al when he starts to flush the water.
Water will be turned off at Rob Demitre.

Native Liaison - none to report

Old Business:

Charles Walkem water connection problem - meeting was held at CFIB today, Brenda (Charles's sister) is in charge of cattle project, she has advised that curb stop and back flow protection will be put in system. She has also advised that Spences Bridge Waterworks District board will receive letter that SBWD Board, its agents and its employees will have access to reserve lands. Board is also to receive letter from Federal Health that proper backflow protection is in place and all connections have been done to standards.

Coquitlam Ridge Construction water - they are going to be using the standpipe near Susie Walkem's house to obtain water, will be utilizing their own connections

New Business:

Financial Report - Moved by Barry seconded by Rick that the 2004 financial report as prepared by Best, Reimer, MacLean be approved. Carried

Consolidation Report - Trustees were handed Consolidation Budget for 2005 for review - tabled to next meeting.

Annual General Meeting - April 12, 2005

Next Meeting: Monday, April 4, 2005

Adjournment: Bob moved meeting adjourn.


Chairman


District Clerk/Treasurer

February 7, 2005

Call to Order:

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present, also attending was District Clerk/Treasurer and Fire Chief Roy Jackson.

Minutes:

Minutes of January 10, 2005 meeting were circulated. It was moved by Barry, seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$18,889.56
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Al, seconded by Barry that the financial report be approved. Carried.

Correspondence:

Letter and information from Nicola Watershed Community Round Table - to be filed - information only;
Letter from B.C. Hydro re installation of 4 street lights - to be filed;
Letter from Ministry of Finance enclosing reports for debt portfolio - District Clerk to take documents to accountant when next attending on him for explanation of debts;
Letter and certificate from EOCP regarding facility classification - to be filed;
Letter from B.C. Ground Water Association re Convention - to be filed;
Letter from MCAWS regarding 2005 Annual Reporting Requirements - documents to be completed after 2005 Annual Meeting;
Letter and schedule from MCAWS regarding outstanding capital tax advance debt (\$11,263.33) for Fire Hall building - to be filed;

Reports:

Fire Department - Roy

Roy advised that he has been Kamloops regarding First Responders course and has been advised the course is to be held in March.

Works -

1. Bruce Bell, Contractor for Iota Construction will count water loads and advise us on completion - we will charge \$25.00 again per load;
2. Coquitlam Bridge - will be charged \$20.00 minimum for water usage or \$234.10 total for the year, the same charge as other similar businesses;
3. David Walkem - water was dirty when water problem was fixed;
4. Ministry of Transportation-\$14,243.00 payable by SBWD for hangers on Highway 1 bridge-Ministry may be able to assist on funds payable-Ministry would like letter from SBWD in the near future indicating how much of the funds SBWD have available;
5. Rumours - water to be turned on soon - they have been advised of the \$25.00 turn on charge - Al will be advised when water is required.
6. Insurance - District Clerk advised that she understood that Municipal Insurance Association does not cover insurance for Improvement Districts

Native Liaison - none to report

Minutes of February 7, 2005 continued.

Old Business:

Charles Walkem water connection problem - letter to be delivered by Rick to David Walkem, chief for Cook's Ferry Indian Band to contain the following points:

1. This the final notice - As SBWD has had absolutely no response to problem - it is imperative that the Chief and/or council member from Cook's Ferry Indian Band attend SBWD's next meeting on March 14, 2005 to discuss problem-please advise Trudy (458-2286) of attendee's name prior to meeting;
2. Water will be shut off at the main on March 15, 2005 if no resolution to matter;
3. No response from CFIB indicates to SBWD Board that water is not required;
4. Enclose copies of previous correspondence and enclosures and advise of attendance dates at Cook's Ferry Indian Band;
5. Cattle still running at property;
6. Water appears to be running day and night, ice has formed on ground;
7. Completion of Water Service Agreement.

New Business:

CEU Credits - District Clerk to contact EOCP whether credits will be available on attending Annual Meeting and if so which workshop should be attended.

Clean water promised - article in the Province - B.C. Community Water Improvement Program will underwrite two-third of costs of water projects - District Clerk to advise TNRD of Program;

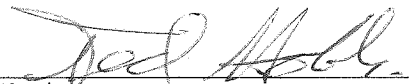
Hangers on Bridge-District Clerk to contact John Smith/Scott Mason of TNRD to request funds towards costs of hangers on bridge - \$14,243.00 payable and advise that we understand that Barry Tait is giving \$ to Community Club.

BCWWA Annual Meeting - Barry moved and Rick seconded that Al Dickinson attend the meeting to obtain the required CEUs if Al deems it worthwhile.

Barry Tait - District Clerk to request Mr. Tait attend next meeting.

Next Meeting: Monday, March 14, 2005

Adjournment: Barry moved meeting adjourn.


Chairman


District Clerk/Treasurer

January 10, 2005

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present except for Trustee Bob Kelley, also attending was District Clerk/Treasurer. Fire Chief Roy Jackson was absent.

Minutes of December 13, 2004 meeting were circulated. It was moved by Barry, seconded by Al that the minutes be adopted as circulated.
Carried

Finances:

Chequing account balance \$15,144.81
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Rick, seconded by Barry that the financial report be approved. Carried.

Correspondence:

Letter from OUC regarding CEU courses on line to keep certified operators of water systems certified - Al to peruse letter and check courses on line to see whether any of courses available will enable him to keep up to date;
Letter from MCAWS regarding assessed values of properties - to be filed.

Reports:

Fire Department - Nothing to report
Works - Al advised that he has been in contact with B.C. Hydro regarding additional street lights. District Clerk to send letter to Hydro in Cache Creek advising of sites where lights are to be installed.
Installation of hangers on Highway 1 bridge - Barry moved and Rick seconded that the SBWD advise Ministry of Transportation to have the contractor proceed with installing the hangers on the Highway 1 bridge when the bridge is being refurbished for the approximate sum of \$14,250.00. Carried
Native Liaison - none to report

Old Business:

Charles Walkem water connection problem - Al advised he attended at Cook's Ferry Indian Band office twice in the later part of December to discuss this matter with Charles Walkem and Council members, each time Charles was not available. Al advised he is willing to meet with Charles at anytime and place.
District Clerk is to send letter to CFIB requesting update on water connection problem;
Cook's Ferry Indian Band Fire Truck - no further action required;
Letter to residents within 8 km. of the Spences Bridge
Waterworks District regarding fire protection-until we hear from more residents requesting fire protection no further action required.

New Business:

Fire Protection Agreements monies - It was moved by Al seconded by Barry that letter dated January 12, 2005, as presented to the meeting by the District Clerk, be sent to CFIB. Carried

Minutes of December 13, 2005 meeting continued

BCWWA - District Clerk to contact BCWWA and advise them SBWD is disappointed in their notification of upcoming courses. A Small Water Systems refresher course was held in Kamloops in December and we were not notified in time to send a person.

First Responders course-District Clerk to notify Roy that he is to contact Kamloops and Merritt Fire Department to find out the next available course. District Clerk to obtain information on available First Responder courses.

Propane - District Clerk to advise Roy to check the propane tank periodically to ensure we do not run out of propane.

Nicola Watershed Community Table meeting - no action required as Murray Creek is not in Nicola Watershed.

Next Meeting: Tuesday February 15, 2005

Adjournment: Barry moved meeting adjourn.


Chairman


District Clerk/Treasurer

December 13, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present, also attending was District Clerk/Treasurer and Roy Jackson, Fire Chief

Minutes of November 15 and November 24, 2004 meeting were circulated. It was moved by Barry, seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$17,391.08
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$15,394.64
Sinking Fund Term Deposit \$4,179.16
It was moved by Barry, seconded by Al that the financial report be approved. Carried.

Correspondence:

Rate information for 2005 from WCB - to be filed;
Letter from Grizzly-Man Resources Management - to be filed;
Letter from TNRD re Canada British Columbia Infrastructure Program - advise that grant has not yet been applied for - but will be soon - as new Infrastructure Program is not in place yet-to be filed;
Letter from Small Water Users - welcoming SBWD as new members and letter pertaining Drought Planning Program - too late to apply for Drought Planning - to be filed;
Copy of letter from CFIB to Federal Health, Kamloops.

Reports:

Fire Department - Roy

Attended at Kumsheen Reserve - Norma Collins house - furnace fire - lots of smoke from plastic burning but house did not catch fire;
Discussion was held regarding fire siren and it was decided that the first person at the fire hall to attend fire should start the siren and the siren should be turned off before attending fire;
Kamloops Fire Department are hoping to do training for First Responders in March.

Works - Al

Al shut off water at the orchard of Rumours Restaurant as the water line was spraying water. \$25.00 to be charged for turn off of water.
Person from Lytton would like to get some asbestos pipe and drain culvert. Donation will be requested for minimum of \$100.00 for the fire department.

Native Liaison - none to report-appear to have more cross table conversation

Old Business:

Charles Walkem water connection problem - meeting held at CFIB with councillor, David Anderson and band manager, George Saddleman - report on meeting as per points raised in SBWD letter dated November 26, 2004

1. Barry advised SBWD want to be able to shut off water and backflow protection is required. George advised that curb stop would be looked after;
2. Letter from Ian McLean, Federal Health. CFIB is sending letter to Federal Health requesting attendance and copy will

Minutes of December 13, 2005 meeting continued

be sent to SBWD;

3. Liability - Dave Walkem to obtain letter from legal counsel regarding liability. Rick advised that Trustees do not have liability insurance. Barry advised that SBWD has to follow Provincial Government directions;

4. Rates - George was advised that Bylaw 156 spell out the water rates. Barry advised that Bylaw 120 states that "no person shall use water for watering stock."

Discussion was held regarding water service agreements. George to contact me in the new year regarding meeting. I told CFIB that two water service agreements would be required, one within water district and one outside water district.

Discussion was held regarding CFIB Fire Truck. SBWD to provide CFIB with a letter of interest pertaining to fire truck.

District Clerk to contact George Saddleman, Band Manager, to advise George that Al wants to meet with Ian McLean, Federal Health when Mr. McLean comes to inspect Charles Walkem's water system.

Cook's Ferry Indian Band Fire Truck - Discussion was held pertaining to proposed purchase of fire truck. It was moved by Rick seconded by Bob that letter of interest to purchase truck be sent to CFIB, Carried;

Letter to residents within 8 km. of the Spences Bridge Waterworks District regarding fire protection - District Clerk to prepare draft letter for next meeting;

Mavourneen Varcoc-Ryan - District Clerk to send letter to Mavourneen enclosing copy of letter from Don Sutherland, dated November 8, 2004 and to advise that SBWD is not extending the Water District at this time.

Street Lights - It was moved by Al seconded by Rick that B.C. Hydro is to be contacted to install 4 or 5 more street lights in Spences Bridge. Carried. Al to contact B.C. Hydro.

New Business:

Request by Len Atrill and church for additional bulletin board - the boards decision was that the Community Bulletin Board be used by Len Atrill and church.

Next Meeting: Monday, January 10, 2005

Adjournment: Al moved meeting adjourn.


Chairman


District Clerk/Treasurer

November 24, 2004

Special meeting was called to order by Chairman Hobbs at 7:00 p.m. to deal with water connection problem at Charles Walkem's place. All the Trustees were present, also attending was District Clerk/Treasurer. The meeting was called to deal with several issues.

A. It was observed that Charles Walkem is in contravention of Bylaw 120 with regard to the recent installation of a water connection on his property. Discussion was held and it decided to have the District Clerk send a letter to Cook's Ferry Indian Band as the property of Charles Walkem is on reserve lands.

The letter is to contain the following requirements:

1. Written permission from Cook's Ferry Indian Band (CFIB) for SBWD to enter onto CFIB property to inspect the works;
2. Curb stop and back flow prevention on the Works;
3. Letter from Ian McLean, Federal Health Officer, that all health requirements have been met with regard to the Works;
4. Letter from CFIB that CFIB will be responsible for any liability if the Spences Bridge Waterworks water system is contaminated from the livestock operation containment area;
5. Number of livestock being watered from the water system. SBWD will be charging a flat rate of \$287.50 plus \$1.00 per head of livestock.

The letter is also to advise:

1. That Charles Walkem is in contravention of the SBWD Bylaw 120;
2. If all of the above requirements are met the connection could still be turned off upon 24 hours notice at any time by SBWD;
3. Time is off the essence. All conditions are to be met within 7 days of the date of the letter (November 26, 2004. No water is to be turned on until all SBWD conditions have been met and the Works have been inspected by the SBWD board.
4. Water could be turned off at any time with 24 hours notice to property presently supplying water to the livestock and that this is also contrary to SBWD Bylaw 1210 and Health regulations.
5. The water connection to Charles Walkem's livestock containment area will be on a temporary basis subject to review by SBWD. A Water Service Agreement should be in place ASAP as this is a requirement from MCAWS.

B. A list of vehicles for sale by B.C. Hydro in Surrey were presented to the meeting. Ted may have a look at them this coming weekend.

C. It was decided not to proceed with any matter pertaining to Drought Management as the time frame is too short to file the application and to complete the works. Also we have not had a drought situation with our water supply.

Adjournment: Al moved the meeting adjourn.


Chairman


District Clerk

November 15, 2004

Meeting was called to order by Chairman Hobbs at 7:05 p.m. All the Trustees were present except for Trustee Dickinson, also attending was District Clerk/Treasurer. Lynn Nigales also attended the meeting.

Lynn attended the meeting to discuss the First Responders. She was advised that we have no First Responders at present. She has been advised that Paulet Rice is hoping to take the First Responder course and become a First Responder. Lynn was advised that Roy has been contacting Kamloops for First Responder training. Lynn requested that the board consider asking Jean Burgess to be a First Responder again. At present she is still in town. Lynn was advised that a First Responder has to be physically able to move a person. Lynn has no time be a First Responder, she is First Responder 1. Lynne advised that she has talked to Barry Tait and Barry advised that he thinks the application for infrastructure funds has been sent in.

The order of business resumed.

Minutes of October 18, 2004 meeting were circulated. It was moved by Barry, seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$22,748.56

Term Deposits (5) - \$34,576.03

Fire Department Renewal Reserve Fund Term Deposit \$15,394.64

Sinking Fund Term Deposit \$4,111.59

It was moved by Rick, seconded by Bob that the financial report be approved. Carried.

Correspondence:

Small Water Systems application for membership - tabled to new business

Letter from MCAWS with registered Bylaw No. 159 Fire Protection and Street Lighting Bylaw 2005 - to be filed

Letter from MCAWS with registered Bylaw No. 160 District Taxation Bylaw 2005 - to be filed

Letter from Summit Environment Consultants Ltd. regarding Water System Planning Services - tabled to new business

Letter from MCAWS regarding agreement for fire protection to properties outside Waterworks District and sample agreement - tabled to new business

Letter from EOCP and material regarding water systems rating - tabled to new business

Reports:

Fire Department - Barry, Roy absent

Roy gave a written report-Roy phoned Fire Commissioner office, spoke to Brian Collier (250-828-4001) no information available regarding requirement for fire protection outside fire boundaries, was redirected to I.A.O. director Bob Nelson 1-800-665-5661, Roy was informed that depending on local circumstances may need a tanker truck with a 1500 gallon tank, or depending on local circumstances, possibly a portable pump, to pump water directly from river, or again local circumstances, it may be necessary to get the fire truck close enough to the river to draft directly from the river, at low water this could be a problem. Bob Nelson did not seem to know which of the above circumstances would be acceptable nor was he

Minutes of November 15, 2004, meeting continued

able to tell me who would know. He suggested to get in touch with Ministry responsible for Improvement Districts to find out what legal implications there may be, Trudy has dealt with this department and I turned this over to her.

List of Fire trucks for sale-there is a list of fire fighting trucks, equipment and more for sale and wanted to buy on the Fire Chiefs Association web site at www.fcabc.bc.ca/ and click on the buy sell and trade Link

Rink area to be burned - Barry to talk to Roy

Cook's Ferry Indian Band - Band Council has decided to sell the fire truck - Rick and Ted to check with Cook's Ferry Indian Band;

Travelling fire training may be available;

Barry advised he is on the Advisory Planning committee - from Spences Bridge for Area I

Works - Al absent;

CN hydrant will not be turned off in the winter. Weed eater is ready to be picked up in from Bundus. Rick advised water turned off at reserve

Native Liaison - none to report

Old Business:

Signs on building - Signs have been placed on building;

Letter to residents surrounding Waterworks District regarding fire
- tabled to next meeting;

Report on WSA meeting Oct. 27 & 28, 2004 -

- Improvement Districts will not be eliminated - no new improvement districts will be started;
- Peter Bailey from MCAWS advised that he has not seen TNRD's application for infrastructure on his desk, he advised that if TNRD has applied it is probably still with the Federal Government. He also advised that the present program for infrastructure grants are fully subscribed until 2006. He advised that he has not heard of a new program as of yet. If TNRD has completed the application the TNRD will be given a number and then it will be a matter of waiting.
- Drought conditions in B.C., there is a global warming trend. There are several water improvement districts who have been short on water. Dealing with Drought is a handbook available to the Improvement Districts, also funds available to assist local water suppliers with assessing, mitigating and responding to drought conditions. Funds have to be applied for prior to December 31, 2004, all work relating to dealing with drought has to be completed by February 28, 2005.
- Interior Health Authority and Safe Water Drinking Act
Mainly working on 300-1000 connection systems.
Larger systems or high risk systems being looked at first
Smaller systems looking a public health risks system at present.
- Business planning for small and medium water suppliers -
prepare guidelines, planning and operation

Small Water Systems Association membership - It was moved by Bob seconded by Rick to apply for membership. Carried

Street Lights - tabled to next meeting

New Business:

Newsletter - Steve Rice, Ted advised that he talked to Steve

Minutes of November 15, 2004 meeting continued

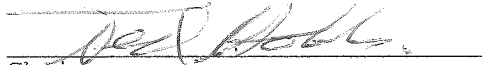
about doing a newsletter. Lynn advised that there may be funds available from Bridging the Canyon - Trudy to contact Crystal Kimber regarding funds etc. Trudy to contact Steve regarding meeting with Lynn, Steve and Trudy to discuss newsletter. Waterworks will supply paper and photocopier.

Raw Water Testing-Trudy was advised by Joyce (Jo's temporary replacement) from Interior Health that raw water testing is available on Murray Creek by Interior Health. Jo Rowlett is to contact Trudy.

Drought Management - It was decided to have a special meeting to discuss drought management on November 24, 2004 at 7:00 p.m.

Next Meeting: Monday, December 13, 2004

Adjournment: Barry moved meeting adjourn.


Chairman


District Clerk/Treasurer

October 18, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present except for Trustee Dickinson, also attending was District Clerk/Treasurer and Fire Chief Roy Jackson. Elmer Brecken also attended the meeting.

Elmer Brecken advised that he would like a 3/4 inch waterline from main line to cemetery site - said it would only be a foot deep. Elmer wants to put some shrubs on the cemetery land. Ted said it would be a community service. If we have a backhoe in for other work in the District this water line could be done at the same time. Elmer left the meeting and the order of business resumed.

Minutes of September 13, 2004 meeting were circulated. It was moved by Barry, seconded by Rick that the minutes be adopted as circulated.
Carried

Finances:

Chequing account balance \$33,404.42
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
It was moved by Barry, seconded by Bob that the financial report be approved. Carried.

Correspondence:

Water Supply Association Annual General Meeting October 27 & 28, 2004. It was moved by Barry and seconded by Bob that Trudy and Rick attend the meeting. Carried
Letter from Mavourneen Varcoe-Ryan re fire protection agreement - tabled to new business;
Copy of letter from TNRD re Atrill subdivision - to be filed;
Copy of letter from TNRD re Dickinson/West subdivision - to be filed;
Letter from Interior Health re Water Systems - District Clerk to obtain writing the rating for Spences Bridge Waterworks system from Environmental Operator Certification Program;
Letter from Civic re Watermain Crossing of Thompson River and cost of water pipe across river and cost of anchorage design detail - Discussion was held and it was again decided that SBWD cannot afford costs of Civic estimates of water pipe across river. Bob advised that Jurgen Lutter is doing his best to have anchors included in new bridge deck, same as on the new Lytton bridge - letter to be filed;
Letter and insurance policy from Barton Insurance - to be filed.

Reports:

Fire Department - Roy

Roy was advised that training as First Responder is available for Paulet.
Fire extinguisher to be used for fire practise and to be serviced;
Recruiting - has attempted to contact some of the new people in town, people not home, will continue to contact some of the new people;

Works - Al absent;

Rick and Roy to turn on water at the reserve as is done each year.

Native Liaison - none to report

October 18, 2004 minutes continued

Old Business:

Signs on building - Rick has obtained new signs, Plywood backing is needed and contact cement. Rick to look after placing of signs;

Truck for First Responders - District Clerk contacted Rod Salem from PEP regarding the First Responders. District Clerk advised that we have some First Responders. Rod Salem advised that the First Responders are first aid responders. To make the First Responders a full fledged unit, extrication equipment is required, i.e. Jaws of Life. If all the required is obtained, training will have to be done and certification of First Responders. He advised to contact Terry Kress of TNRD (the Joint Emergency Preparedness Program) for the First Responders.

Fire Protection to residents outside water district - residents need source of water - tabled to next meeting;

Furnaces - Furnace in back room had a problem and has been repaired. Both furnaces serviced;

New Business:

Mavourneen Varcoc-Ryan request for Fire Protection - Roy to contact Fire Commissioner's office requesting requirements, Trudy and Rick to talk to Rob Rounds from MCAW at WSA meeting whether this can be done by agreement or whether extension of boundaries is required etc. Trudy to send letter to Mavourneen that matter is being looked into with various governmental agencies;

Budget 2005 - Rick moved and Barry seconded that the 2005 Budget be approved as presented by the District Clerk. Carried.

Bylaw 159 - Barry moved and Bob seconded that Fire Protection and Street Lighting Taxation Bylaw 2005 be passed after the required readings. Carried.

Bylaw 160 - Bob moved and Rick seconded that District Taxation Bylaw 160 be passed after the required readings. Carried.

Public meeting - Water Assessment within the Community watershed at Cooks Ferry Indian Band building on October 21, 2004 at 7:00 p.m.


Fire Department Renewal Reserve Fund - It was moved by Rick and seconded by Barry that \$5,000.00 be added to the term deposit at the end of October. Carried.

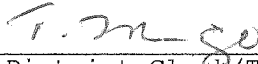
Sinking Fund Term Deposit - It was moved by Barry and seconded by Bob that \$800.00 be added to the term deposit in early December. Carried.

Street Lights - Tabled to next meeting.

Next Meeting: Monday, November 15, 2004

Adjournment: Barry moved meeting adjourn.


Chairman


District Clerk/Treasurer

September `13, 2004

Meeting was called to order by Chairman Hobbs at 7:10 p.m. All the Trustees were present as well as District Clerk/Treasurer and Fire Chief Roy Jackson.

Minutes of June 14, 2004 and July 4, 2004 meetings were circulated. It was moved by Barry seconded by Rick that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$43,709.33
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
It was moved by Rick seconded by Bob that the financial report be approved. Carried.

Correspondence:

Application for membership from Small Water Users Association of B.C., it was moved by Al seconded by Barry that SBWD not join Small Water Users Association at this time - Carried;
Notification of deposit of funds for Fire Protection and Street Lighting - to be filed;
Letter from Jean Burgess regarding confidential medical information - to be filed;
Letter and information from Grizzly-Man Resource Management regarding Peyah Forest Development Plan in Murray Creek Watershed - to be filed;
~~Letter from Spences Bridge Community Club regarding acquisition of Spences Bridge Elementary School - tabled to new business;~~
Dealing with Draught booklet from Land and Water British Columbia Inc. - to be filed;
Information from Worker's Compensation-Claim Cost Statements regarding Jean Burgess - to be filed;
Letter from Dave Chutter, MLA, regarding support for application by TNRD for Infrastructure Grants - District Clerk to forward copy of letter to John Smith - Administrator for TNRD;
Information from Land and Water British Columbia Inc. regarding Drought Workshop in Kamloops on September 21, 2004 - to be filed;
Form letter from Fisheries and Oceans requesting water conservation - to be filed;
Memo from Madge Figley regarding turn on/off water fee - It was moved by Al and Rick seconded that no fee will be charged - Carried;
Letter from Ministry of Community, Aboriginal and Women's Services regarding 2005 Fire Protection and/or Street Lighting - tabled to next meeting;
Letter from Bob Entesary re Hydro lines at Bridge Cafe - District Clerk to do letter.

Reports:

Fire Department - Roy and Barry

Glitch during the summer - David Walkem requested the fire department to attend a fire of waste from the bird house factory-Discussion was held and it was decided that when the rates for fire protection are renewed, the District Clerk is to advise that buildings only are protected;
Training for Wanda as First Responder - Kamloops will know by the end of the month when First Responder training is

September 13 minutes continued

available. Merritt - if Roy does not hear by end of week regarding First Responder training Roy is to call again.

Works - Al

Al talked to Reg Lawrence and Reg advised that bridge waterline, hangers, inserts etc. will all be at the costs of Spences Bridge Waterworks District. If SBWD wants these items done when the bridge is being refurbished the time to commence work is now. Proposal for design services to be done by engineers. Al has list of engineering firms. Tender will be out soon for refurbishing bridge and the cheapest way for waterline, hangers etc. to be done is to have these items added to the tendering process for refurbishing bridge. Al was advised to request half size plans from engineering firms. Al has checked with TNRD and they will do nothing at this point. Rick and Bob to check with Ann at Cook's Ferry Indian Band regarding water line across the bridge; Street Lighting - Al will ensure that all the street lights are in working order; Al will check dam; Al has serviced all the fire hydrants; Al needs some parts, to provide list to Trudy and Trudy to contact Fred Surridge Al has flushed hydrants for the last time unless we get a lot of rain at one time.

Native Liaison - none to report

Old Business:

Payment of Tolls by CNR - Discussion was held. It was moved by Barry seconded by Al that water be turned off at the hydrant in the CNR grounds. Carried. District Clerk to do letter to Fire Department to advised them that water to fire hydrant is turned off.

Signs on building - Rick signs are not in good shape, Rick to obtain estimate for new signs;

Truck for First Responders-Barry Tait advised District Clerk that he was advised by contact person at CPR that no vehicle is available from CPR and Barry advised to do fund raising to obtain a vehicle. Discussion followed. Bob advised that an auction is being held in Merritt by Ritchie Bros. on October 6, 2004 to auction off vehicles from HMC and Emcon. Particulars of vehicles are listed on Ritchie Bros. internet site. It was decided that Roy and Trudy contact Rod Salem from PEP in Kamloops to determine what is required on First Responder truck for emergencies, to find out costs of equipment etc. SBWD will look into purchasing a vehicle after costs of equipment required are determined;

New Business:

Fire Protection to residents outside water district - residents need source of water - tabled to next meeting;

Receipt of funds from Forestry for fighting fire at Yamelst - funds to be added to fire department account for future use by fire department or first responders;

Furnaces - to be serviced - District Clerk to phone for service;

Insurance - It was moved by Al seconded by Rick that we accept renewal rate of \$4,446.00 for insurance coverage from Barton Insurance Brokers. Carried - District Clerk to advise Barton

September 13, 2004 minutes continued.

Insurance.

Jean Burgess - at a closed meeting prior to meeting Jean presented letter concerning Fire Department. Letter tabled to next meeting. Jean advised at closed meeting that (1) she accepted the decision from the board to release her from her duties, (2) she was concerned that there was no due process, (3) she was worried that there is no incident command system, (4) no closure, (5) needed to say something.

Ministry of Transportation - Jurgen Lutter advised that 40 serviceable no posts are available. Bob to provide District Clerk with address and District Clerk to send letter.

Next Meeting: Monday, October 18, 2004

Adjournment: Barry moved meeting adjourn.


Chairman


District Clerk/Treasurer

July 4, 2004

A special meeting was called of the Board of Trustees of the Spences Bridge Waterworks on July 4, 2004. The meeting was called to order by Chairman Hobbs at 2:00 p.m. All Trustees were present as well as District Clerk/Treasurer and Fire Chief Roy Jackson.

Meeting was called to deal with the following matters.

1. Jean Burgess

Application to join Fire Department for Jean Burgess was requested from Fire Chief. Roy advised that no application on file. New applications as presented to Fire Chief by Trustee Barry Jeffery to be completed by all present fire department members and any new members - to be placed on file with Spences Bridge Waterworks District.

Discussion was held on contents of copy of letter dated June 28, 2004 from Worker's Compensation Board addressed to Jean Burgess and pertaining to health of Jean Burgess. Al's opinion is that Jean Burgess is not in physical condition to be a fire department member. Discussion was held by all the Trustees pertaining to physical condition of Jean.

It was moved by Al seconded by Rick that Roy obtain all fire department equipment, keys, pagers and anything else pertaining to the fire department from Jean. Carried.

A letter is to be sent to Jean thanking her for her past service with the fire department and first responder, and to advise her that her physical condition is such that can endanger herself and other fire department members. Also that she is relieved of all her fire fighting and first responder duties effective immediately.

2. Cattle in watershed near intake

Discussion was held on cattle in watershed within 1/4 km from intake on July 3, 2004. Al advised he attended on David Walkem, Chief of Cook's Ferry Indian Band and that Al advised of location of cattle. Dave would look into the matter with Victor Minnibarriet.

Ted said that Ministry of Forests to be advised that cattle are not in areas as agreed to in range plan and that forestry should be reprimanded for not policing the cattle, and location of cattle pursuant to range plan should be addressed by forestry. Letter to be sent to Ministry of Forests, range officer, advising of cattle location problem.

3. Change of Locks

Discussion was held of location of all keys to the fire hall. Al moved and Rick seconded that we have new locks made. After new locks are made a new list is to be made of who has the keys. Carried.

Adjournment.

Al moved the meeting be adjourned.


Chairman


District Clerk/Treasurer

June 14, 2004

Meeting was called to order by Chairman Hobbs at 7:10 p.m. All the Trustees were present as well as District Clerk/Treasurer and Fire Chief Roy Jackson.

Minutes of May 10, 2004 meeting were circulated. It was moved by Barry seconded by Al that the minutes be adopted as circulated. Carried

Finances:

Chequing account balance \$16,915.53

Term Deposits (5) - \$34,576.03

Fire Department Renewal Reserve Fund Term Deposit \$10,162.16

Sinking Fund Term Deposit \$3,311.59

It was moved by Al seconded by Barry that the financial report be approved. Carried.

Correspondence:

Copy of letter from WCB regarding Jean Burgess-to be filed;

Copy of letter from Interior Health to Lynn Nigalis. Rick advised that Lynn attended at his residence and Lynn advised him that she wants the Waterworks District to buy bottled water for the Garuda if the boil advisory remains in place. After discussion no action to be taken.

T4 for Trustees from Revenue Canada.

Letter from Ministry of Forests - B.C. Timber Sales - retracting use of pesticides to control mountain pine beetle.

Letter from Fire Department regarding First Responders - All Trustees agreed at previous meeting for Wanda Dickinson to take First Responders when a course is offered at a suitable location.

Reports:

Fire Department - Roy and Barry

Roy contacted Kamloops Communications and was advised we do not have a repeater,

Letter from Fire Commissioner that Fire Department should have Fire Commissioner's number on fire chief's radio frequency. On receipt of letter of authority, Roy to contact Kamloops Communication that when Kamloops Communication are this area, to have the frequency number added.

Try to obtain more radios

Application forms - Barry moved that fire department use form completed by Barry after correction seconded by Al. Carried.

Al moved that all fire department members complete form, seconded by Barry. Carried

Barry was advised by Jean that she has finished 3rd week of treatments and that she had two more weeks to go. Roy advised that Jean is finished now - she completed four weeks.

Barry advised that he contacted Ashcroft fire department regarding their Jaws of Life. He was advised that Ashcroft fire department do not have new Jaws of Life as yet but are fairly close in obtaining funding. Ashcroft will keep Spences Bridge fire department in mind when disposing of old Jaws of Life (usable but not in good shape).

Roy to talk to fire department members re expenditure of \$350.00

Barry talked to Hope fire department member and was advised Hope fire department attends fire outside district. Fire chief and fire truck do not go to fire outside district. Fire department goes out as "good samaritans". Assistant fire chief attends with members and records all action taken. Rick and Al to

June 14, 2004 minutes continued

contact Brian Rouch at Hope regarding rules and regulations.
Bob dropped off various documents from Lytton Fire department
with Roy regarding policies and codes and Roy to review
documents.

Works - Al

Al to pick up pressure gauge from Westburn in Kamloops
Al had problems while flushing across bridge with traffic -
needs cones to put on road while flushing.

Dam cleaning June 28. Barry moved and Rick seconded that crew
be paid \$15.00 per hour. Carried

Al reported on meeting with Joe Rowlett - drinking water officer
Joe advised that considerable difference in water testing
results since Bill Hansma took over looking after chlorination
of water and water testing - Joe is happy with Bill continuing
to take of water with Al as Supervisor.

Turbidity - Al asked Joe to contact TNRD to see if TNRD has
\$ for machine.

Interior Health has five year plan for water systems.

Al advised Joe that if Spences Bridge Waterworks District is
found negligent, Trustees would have problem as we cannot obtain
liability insurance-therefore water advisory is in place.

Barry moved and Al seconded that secretary complete water
quality advisory as presented by Interior Health and that all
water users be send a copy and copy put on Bulletin Board.
Carried.

Joe advised to keep on flushing for the time being.

Ted advised that a citizen advised him that water quality is
best in 30 years.

Native Liaison - Rick

Rick talked to Ann Cordin and was advised that nothing is
happening as far as water system money being in place or further
exploration into the source of water for the project. Rick
asked Ann to let him know if anything of importance arises and
he made it clear that SBWD is still on board with them to have
a joint effort on the system improvement.

Old Business:

Signs on building - Rick has been busy - will get to it soon;

Director's Insurance - no more information

Fire Protection Agreement between Lytton and Skuppah Indian Band -
to be filed for future use if required

Truck for First Responders-Barry Tait advised District Clerk that
contact person a CPR is away until June 28, 2004. Barry to
advise Trudy after contacting CPR. District Clerk to obtain
contact persons name, address and phone number from Barry Tait
and to have Barry Tait provide us with copies of any
correspondence. Discussion was held regarding anticipated
donations by CPR and CNR to offer water tolls for free for a
number of years if donations are provided.

Forestry tour report - Bob advised that any burning of beetle
infested trees is done well away from Murray Creek - 150 - 200
feet.

New Business:

Agreement with TNRD - Al moved and Bob seconded that Agreement
between TNRD and SBWD with respect to fire protection at the
transfer site by the Spences Bridge Fire Department is approved
and to be forwarded to TNRD for execution.

Radio Licence - leave licence for mobile radios as is - pay for

June 14, 2004 minutes continued.

4 radios only.

Photocopier use-Discussion was held regarding photocopier use - Fire Department members are to use the fire hall building and office only when fire chief or assistant is present and for emergencies. It was moved by Al seconded by Barry that only Trustees, Fire Chief or assistant and District Clerk are to be in the fire hall building and office unless emergency or meeting. Carried.

NSF cheque - Mortimer/Tuerlings-District Clerk advised that NSF cheque was received - Rick to deliver letter to Mortimer/Tuerlings that tolls are to be paid together with NSF charge by no later than June 20, 2004 or water may be turned off and further charges will apply.

Infrastructure grants - Barry moved and Rick seconded that District Clerk send letter to Dave Chutter requesting aid in obtaining infrastructure grant - referring to Mr. Chutter working tireless for Lytton in obtaining their infrastructure needs.

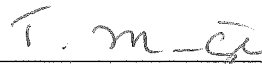
Next Meeting: Monday, September 13, 2004 or sooner if required

Adjournment: Barry moved meeting adjourn.

Chairman



District Clerk/Treasurer



May 10, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees were present as well as District Clerk/Treasurer. Fire Chief Roy Jackson was absent.

Minutes of April 27, 2004 meeting were circulated. An error was found. Al advised that "firefighters work bee pay" should state that Fire Department be paid \$350.00 for burning grasses this year and that disbursement of monies to be discussed between firefighters attending work bees. It was moved by Barry seconded by Al that the minutes be adopted as circulated with the error corrected as above described. Carried

Finances:

Chequing account balance \$20,603.70
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
It was moved by Al seconded by Rick that the financial report be approved. Carried.

Correspondence:

Copy of letter from WCB to Jean Burgess-is to be filed;
Memo regarding directors insurance - wait for further information.
Memo from Canada Customs and Revenue Agency - EI payments by Trustees - District Clerk to contact Revenue Canada to see if EI payments can be done once a year.
~~Letter from Ministry of Forests - B.C. Timber Sales - use of Pesticides to control mountain pine beetle-Bob to talk to Ken when he meets with him on Friday.~~

Reports:

Fire Department - Roy not present. Fire truck has been back to Chanor Truck Repairs for installation of new parts. Mother's Day Breakfast was a success.
Bob advised that he talked to Dave Roblin from Lytton Fire Department. Spences Bridge fire fighters are welcome any time at fire practices at Lytton, i.e. extrication. Ambulance training \$15.00 per module - if there any spaces available will let us know. Mutual Aid Agreement - Lytton is interested in Agreement. Barry to look into the aforementioned with Bob. Also Jaws of Life if Ashcroft is donating their old jaws of life it would be a good training device.
Works - Al - Flushing of hydrants and stand pipes has been started by Al and will continue every week until close to fall, two curb stops have been fixed, Al has shut off water at the reserve, and dam has been raised another 4". If water is turned on/off at any residences or any other work is done on water system, Al is to be notified.
Native Liaison - Rick to contact Ann Cordin regarding any developments on water system by INAC

Old Business:

Signs on building - Rick has been busy will get to it soon;
Application forms for firefighters - Bob has picked up form from Lytton Fire Department, District Clerk contacted several other fire department with no success, Rick to contact Merritt fire department.
Training for First Responders - Rick to contact Merritt fire

May 10, 2004 meeting continued

department to check into available courses.

Truck for First Responders-District Clerk to contact Barry Tait to see if he has hear anything from CPR regarding donation of vehicle.

New Business:

Al to meet with Joe Rowlett on May 26 or June 9, previous date cancelled

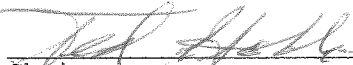
Al advised that 12 hours of continuing education is required to keep certified operators up to date and that small water systems action plan is to be completed by end of April.

Financial Report-Al suggested that financial report should include any moneys to be spent on firefighters or first responders which is not routine. Discussion was held. It was moved by Al seconded by Barry that District Clerk is to advise the board of any monies to be spent on fire fighters/first responders which is not routine and this is to be approved by the board. Carried

Repeater - Roy is to be asked whether repeater have been installed by Kamloops Communications and if not Kamloops Communications is to be contacted to see whether they were contracted to do the work.

Next Meeting: Monday, June 14, 2004

Adjournment: Al moved meeting adjourn.


Chairman


District Clerk/Treasurer

April 27, 2004

Meeting was called to order. Ted Hobbs was congratulated on being re-elected and Bob Kelley congratulated as new Trustees. Trustees present were Ted Hobbs, Al Dickinson, Rick Brown, Barry Jeffery, Bob Kelley as well as District Clerk Trudy Mingo and Fire Chief, Roy Jackson.

Chairman:

Al nominated Ted, seconded by Bob.
Barry nominated Al, seconded by Rick. Al declined.
Ted Hobbs declared Chairman.

Vote of appreciation to Roy Jackson, fire chief and his team.

Minutes: Rick moved and Barry seconded that the minutes of April 5, 2004 meeting be adopted as circulated. Carried

Finances:

Chequing account balance \$25,000.93
Term Deposits (5) - \$34,576.03
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
It was moved by Barry seconded by Al that the financial report be approved. Carried

Correspondence:

Letter from Interior Health dated April 8/04 with pending Conditions of Permit - tabled to new business.
Water Sampling results - Trudy to put copy on bulletin board.
Memo from Chanor Truck Reports re inspection of fire truck - Roy has taken in Fire Truck to Chanor, new parts required, will be in next week. When fire truck is out of town - enough equipment is to stay in town in case of fire. For backup Ashcroft Fire department is to be contacted.
Insurance renewal papers for fire truck - Trudy to obtain insurance before expiry date.
Letter and cheque from De-El Trucking Ltd.

Reports:

Fire Department - Barry contacted WCB regarding ruling for WCB coverage for fighting fires outside Waterworks District - if a fire fighters is requested by fire chief to attend fire outside district he/she is covered. Discussion was held - Fire Department is on their own if they attend fire outside district unless it is by contract or agreement, equipment from fire hall may be used, and fire fighters will not be paid. Application form for fire fighters, to contain medical history. Bob to obtain form from Lytton fire department and Trudy to contact other fire departments for copies of their forms.

Works - Dam has been opened a couple of inches previously and another four inches just lately. Creek appears to clean at present. Flushing may begin around May 10th. Roy advised that hydrant at fire hall ran brown for 3 or 4 minutes when he filled up fire truck today.

Native Liaison - not much to report, work on new water system has been slow.

Old Business:

Signs on building - Rick will paint white around lettering with help from Roy.

Work on curb stops - John Kingston has no liability insurance so

April 27, 2004 minutes continued

cannot do work on curb stops. Barry's brother-in-law may bring in a backhoe and Al and Barry to do required work around town.
Director's Insurance - Trudy to follow up

New Business:

New committees

Fire Department - Barry

Works - Al and Bob

Native Liaison - Rick

Finances - Trudy

All trustees to work together on various departments when required.

Banking resolutions, moved by Rick seconded by Bob that any two of Trustees and District Clerk to sign documents. Carried.

Trustees' Honorarium, moved by Al seconded by Rick that Trustees Honorarium be paid by quarterly instalments and that quarterly instalments will commence August 1, 2004. Carried

Bridges - Bob advised that Provincial Government will not demolish old bridge. Ministry is pushing for suspension bridge type for pedestrian and water line usage. Highway No. 1 bridge - work is to commence in fall of 2004 to be completed by June 2005. Bob suggested that new water pipe should be placed on bridge at the time of construction, Bob will check into size of hangers, was advised that hangers should be for an 8" water pipe.

Firefighters work bees pay - Al moved and Barry seconded that Fire Department be paid \$350.00 for burning grasses this year and disbursement will be at fire chief's discretion. Carried.

Lighting of grass fires - owners of property are to light the grass fires if grass is to be burned on properties.

WCB Claim - Trudy has been advised by Joan of WCB Kamloops that unless Trustees have anything further to add to Jean's claim, claim will go ahead. Jean was under direction of supervisor to attend fire. Jean can attend doctor and physiotherapist or chiropractor, Jean chose chiropractor, will be paid for travel to nearest chiropractor. Jean will be paid \$17.30 per week while on claim. Trudy also asked about WCB coverage for First Responders attending incidents outside waterworks district. If First Responders are requested to attend incident by the ambulance service, first responders will be covered under the ambulance service WCB coverage. If First Responders are not requested to attend an incident and do so, they are on their own.

Jean Burgess - temporarily off due to medical reasons.

Field trip into Murray Creek Watershed with Ken Otway-Brown- 71 beetle infested trees have been burned - Trudy to contact Ken the date for field trip and to advise Trustees.

Report from Water Supply Association meeting April 7 & 8th to be attached to these minutes.

Interior Health and Joe Rowlett - Al has talked to Joe Rowlett and is meeting Joe on May 5, 2004 at 1:00 p.m. Joe was unhappy with work ethics at chlorine shed (was not clean) and water testing by Don Sparks. Joe is happy with work done by Bill Hansma. Bill to do chlorine residual testing daily and indicate results on form. Turbidity meter - Joe has backed off on requirement of meter. Joe is aware of possibility of TNRD taking over water system and he has the results of the straw vote.

Rod Gatenby-Forester for Cook's Ferry Indian Band. Rod has taken

April 27, 2004 minutes continued

the Small Water Systems Operator's course but could not do exam as he does not have the required time on hand's on experience. Rod would like to obtain necessary hours. Rod is to contact Al to see whether he can volunteer some of his time on SBWD water system to obtain some hours.

Next Meeting: Monday, May 10, 2004

Adjournment: Al moved meeting adjourn


Chairman


District Clerk/Treasurer

April 5, 2004

Meeting was called to order. Trustees present were Al Dickinson, Rick Brown and Barry Jeffery as well as the District Clerk and Fire Chief, Roy Jackson. Trustee and Chairman Ted Hobbs was absent as well as Trustee Walter Turnbull. It was moved by Rick and seconded by Barry that Al be acting chairman for the meeting. Carried.

Minutes: Barry moved and Rick seconded that the minutes of March 8, 2004 meeting be approved as circulated. Carried.

Finances:

Chequing account balance \$26,443.28
Term Deposits (5) - \$34,387.28
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
It was moved by Barry seconded by Rick that the financial report be approved. Carried.

Correspondence:

Statement from Best, Reimer, MacLean & Co. - it was moved by Rick and seconded by Barry that the statement be paid.
Audit Letters - tabled to new business

Reports:

Fire Department - Lots of burning of grass and weeds - almost finished hopefully this week. The Trustees complemented Roy on a job well done. Call out volume considerably larger than last year at this time. Al stated that more drivers are needed to drive the fire truck. Jean Burgess, Roy and Chuck Eastcott are drivers, but Chuck has bad back and is not able to drive at present. Roy is waiting to hear on further fire training.
Works - Al and Rick went to dam recently and no problems at present. Al checked again and the water is not coming up as yet. Chlorine Injector has been replaced. Al checked all the lights, some were burned out, he contacted Hydro and all lights are now in working order. Vera's curb stop and Paulos curb stop - Rick to check with John Kingston whether he is interested in doing the work on the curb stops. Rick to ensure that John has liability insurance. Rick is to check into signs on building on Fire Department building to see whether he can repaint them.
Native Liaison - no report

Old Business:


Trailer - transfer papers are signed and monies received
Director's Insurance - District Clerk working on it.
Consolidated Budget - it was moved by Rick seconded by Barry that the Consolidated Budget for 2004 is approved.

New Business:


Audit letters - Al signed the terms of Agreement contained in the letter from Best, Reimer, MacLean & Co. and Rick and Barry signed the representation letter. District Clerk to forward same to the Accountants.
Payroll - Rick moved and Barry seconded that the District Clerk - Trudy Mingo be added to the payroll. Carried.
Elections - Trustees are to talk to taxpayers in town to obtain names of interested parties to run as a Trustee at the AGM on election night. Rick is to talk to David Walkem, Chief of Cook's Ferry Indian Band whether any of their members are interested.

Next Meeting: Tuesday, April 27, 2004

Adjournment: Barry moved meeting adjourn.



Acting Chairman



District Clerk

March 8, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. Trustees present were Dickinson, Brown, Jeffery, Hobbs as well as District Clerk/Treasurer. Trustee Turnbull was absent.

Minutes:

Al moved and Rick seconded that the minutes of February 9, 2004 and February 12, 2004 meetings be approved as circulated. Carried.

Finances:

Chequing account balance \$33,200.47
Term Deposits (5) - \$34,387.28
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
Al moved and Barry seconded that the financial report be approved. Carried

Correspondence:

Letter from Ministry of Transportation and Highways regarding bridges - Al moved and Rick seconded that the District Clerk send a letter to the Ministry advising that hangers should be for an 8" water pipe on the Highway No. 1 bridge.

Reports:

Fire Department - Al advised that an invoice should be sent to the company for the logging truck that was on fire. District Clerk advised that Fire Chief is to provide her with information regarding logging truck, i.e. which company, time spent by personnel fighting fire, etc.
Fire Chief to advise board with information on any fires to vehicles etc. in order that board may attempt to collect monies for fighting fires.
Fire Chief, Barry and Rick went to fire by the railway on Sunday at the east end of Spences Bridge and put in fire break - done voluntarily.
Works - back room in fire hall has been cleaned up and Fire Chief has area to store for fire department equipment. \$39.20 was collected on scrap iron
Native Liaison - no report

Old Business:

Trailer - Rick advised that John Kingston has not contacted him regarding purchase of mobile home. Lady (sold puppies to some residents in Spences Bridge) in Cache Creek may be interested in purchasing mobile home - Rick to contact her.
Director's Insurance - District Clerk advised that there is no Director's and Officer's insurance available through our present insurance company.

New Business:

Report on Forum on Small Water Systems - Al advised on forum.
Director's and Officer's insurance - if insurance available, and claim made, insurance company hires lawyer and if due diligence is not done and directors are at fault, insurance company does not pay.
Certified operators - need 50 hours of work on system before taking BCWWA Small Water Systems course, also need Grade 10.
Mandate of Water Systems is to provide potable water at tap.
Boil Advisory over 300 on in B.C. and quite a few of them are on because of liability issues for the Trustees.

March 8, 2004 - minutes continue

Water Tests - Water Systems will have to start paying for tests in the future.

Dams - Department in Victoria which deals with dams to be contacted. Al to receive information as to which department.

Financial Statements - Al moved and Barry seconded that the financial reports be approved. Carried. District Clerk to advise Accountants of same.

Consolidated Budget - District Clerk presented budget. After some discussion one change to be made. District Clerk will present amended budget at next meeting for approval.

Small Business - Ministry of Forests - District Clerk was advised that by Ken Conway-Brown that upon review of finances and other items, 76 pine beetle infested trees may be cut and burned near Murray Creek. Ken to advise District Clerk. Ken also advised that in May a tour may be set up for Trustees to review pine beetle infested area.

TNRD - Water System meeting - March 15, 2004 at 12:00 p.m. at Fire Hall.

Peter Demitre - Discussion was held regarding \$250.00 deposit by for Peter Demitre for application for connection to water system. it was moved by Al and seconded by Rick that \$250.00 be refunded and to advise Mr. Demitre that when he is ready to proceed to apply again. Letter to be sent by registered mail.

Grass and leaves burning - Fire Department to provide fire protection for residents who want to burn materials. Residents to provide time when they wish to burn to fire department - fire chief to do poster for burning listing times when residents wish to burn

Weed whipper - Al requested that if he does not have time to do weed whipping that Roy do the work. Was agreed by Trustees.

Water Supply Association meeting - It was moved by Barry and seconded by Al that the District Clerk attend the Support Staff meeting of the Water Supply Association on April 7 & 8, 2004, in Kelowna.

Signs of Fire Hall - Rick to take care of painting of signs on fire hall.

Next Meeting: Monday, April 5, 2004

Adjournment: Al moved meeting adjourn


Chairman


District Clerk

FEBRUARY 12, 2004

A special meeting was called of the Board of Trustees of the Spences Bridge Waterworks on February 12, 2004. The meeting was called to order by Chairman Hobbs at 12:30 p.m. Trustees present were Dickinson, Turnbull, Brown and Hobbs as well as District Clerk/Treasure and Fire Chief Jackson. Absent was Trustee Jeffery.

OLD BUSINESS:

Water Advisory-Fax was received from Joe Rowlett, Health Inspector that he did not recommend the community Boil Alert to remain in place. Mr. Rowlett also attended at the Fire Hall on February 11, 2004 with the District Clerk. Discussion was held regarding community Boil Advisory - liability to Trustees and no tests are done for giardia and crypto at present. Motion was made by Al Dickinson and seconded by Rick Brown that the boil advisory remain in place until further notice. Carried. District Clerk to advise Joe Rowlett and to do a new sign for the bulletin board. Discussion was also held regarding turbidity meter. It was decided not to purchase one at present due to ongoing talks with TNRD regarding water system. The turbidity meter to be discussed upon meeting with officials from TNRD. Joe advised that he is also the Drinking Water officer for this area.

TNRD-District Clerk advised of telephone conversation with John Smith of TNRD. Mr. Smith advised that any questions the Trustees have at present to put them in writing and send letter to him. He does not want a meeting at present time. He advised that Al met with Scott Mason this week. Also John advised that Scott Mason, Barry Tait and himself will attend a meeting on March 8, 2004 to explain what will be said and done at meeting with taxpayers of Spences Bridge regarding take over of water system. TNRD will do information to taxpayers regarding meeting. TNRD may want a meeting separate from the AGM in April. To be discussed at March 8, 2004 meeting.

Director's and Officer's insurance - District Clerk advised of telephone conversation with Larry Grant of Barton Insurance in Kamloops. Mr. Grant is looking after Spences Bridge Waterworks District file. He estimated that the Director's and Officer's insurance will be approximately \$2,000.00 to \$2,500.00. Discussion was held and it was decided that the District Clerk is to obtain definite amounts.

Water Leak detection - District Clerk advised of telephone conversation with J & D Consultants and that J & D Consultants charge \$120.00 per hour at the site and 40 cents per km. This if for information only at present. Al advised that J & D Consultants will be going to Walachin later this year for leak detection and maybe they can attend here at the same in order to cut the mileage costs.

Letter to Ministry of Transportation and Highways - the District Clerk presented a draft of letter to Ministry of Transportation - discussion was held and some changes were made. Letter to go out with the changes.

NEW BUSINESS:

Roy requested usage of the back room in the fire hall to place the contents from the trailer in there. Al advised that some of the waterworks equipment can be placed outside in the shed. Trustees

and Roy to clean up the back room so items from the trailer can be placed in the back room.

ADJOURNMENT - Moved by Rick that meeting adjourn

CHAIRMAN

DISTRICT CLERK

FEBRUARY 9, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. Trustees present were Dickinson, Turnbull, Brown and Hobbs as well as District Clerk/Treasurer and fire chief Jackson. Also present was Lynn Nigalis, taxpayer.

Lynn Nigalis advised the meeting she was concerned about the Boil Advisory which has been on the Community Bulletin Board since last year. Her customer are concerned about the water quality and she has had to purchase water for the customers. She was advised that the advisory has been put in place to cover the liability the Trustees could be faced with in case someone gets sick from the water, i.e. people with low immunity, the elderly and young children. She was also advised that we have had mainly good results from the water testing. She then requested copies of the water testing. She was advised that the Board does not receive any copies of the water testing unless the water test was not up to requirements by the health board. The District Clerk was requested to contact the Interior Health Board to see whether we could receive weekly water test reports and if so to provide Lynn with copies of the same. Lynn Nigalis left the meeting. The order of business resumed.

MINUTES- Al moved and Rick seconded that the minutes of January 12, 2004 meeting be approved as circulated. CARRIED

FINANCES:

Chequing account balance \$15,641.77

Term Deposits (5) - \$34,259.36

Fire Department Renewal Reserve Fund Term Deposit \$10,162.16

Sinking Fund Term Deposit \$3,311.59

Al moved and Walter seconded that the financial report be accepted. CARRIED

CORRESPONDENCE:

Copy of letter to Dave Chutters regarding bridge closure - tabled to new business

Letter from Ministry of Finance re change in fee schedule - to be filed

Letter from Ministry of Finance re debt portfolio - to be filed

Letter from Ministry of CAWS re 2004 Annual General Meeting - tabled to new business

Memo from BCWWA re teleconference in Kamloops re Emerging Issues in Water Utility Operations - to be filed.

Letter from Ministry of Forests regarding tree disposal treatments - meeting was held with employees of Ministry of Forests in the afternoon and the Trustees approved tree disposal near the Murray Creek by the burning of the infected trees unless otherwise advised to Ministry of Forests.

Ed Senger, Forest Health person, also attended the meeting on behalf of three small companies and he advised of the large amount of beetle infected trees in the Murray Creek watershed and proposed logging of the infected trees.

REPORTS:

Fire Department - fire chief Roy Jackson advised of the possibility of training First Responders at Coldwater Reserve in Merritt, which will be financed by Finesse
- Fire training may also be done through Finesse
- cleaned areas around the fire hydrants and standpipes from snow

Works - Al is meeting with Scott Mason, engineer from TNRD, to

go over the water system.

Native Liaison - Walter was advised by staff of Cook's Ferry Indian Band that INAC may pay to have pipe put on Highway No.1 bridge while construction is being done on bridge - nothing definite - 8" pipe required.

OLD BUSINESS:

Trailer - Walter moved and Al seconded that the mobile home on fire hall property be sold for whatever funds can be obtained. Carried

Truck for First Responders - nothing further. A truck may be provided by CPR in early April or May

Emergency Response Plan - District Clerk presented a list of phone numbers and addresses of residents, off reserve, in Spences Bridge. Walter advised that a similar should be obtained for Cook's Ferry Indian Band members in Spences Bridge

Director's Insurance - no new information, District Clerk to contact insurance company

TNRD and water system - District Clerk to contact John Smith, Administrator for the TNRD to arrange a meeting, either in Spences Bridge or some Trustees can attend a meeting in Kamloops.

NEW BUSINESS:

Closure of bridge and new bridge - District Clerk to sent letter to Ministry of Transportation and Highways to not close old bridge and advise no monies available to put pipe across Highway No. 1 bridge.

AGM date - April 15

Works - Rick moved and Walter seconded that Al is to do the works, fire hydrants, dam cleaning etc. for the year 2004. Carried. Ted asked whether fire department will be doing any work on fire hydrants. Roy to work with Al on fire hydrants for fire department training on fire hydrants.

Water Leak - Al advised that J & D Consultants, Kamloops, do water leak detection, District Clerk to contact company regarding rates

NEXT MEETING: Monday, March 8, 2004

ADJOURNMENT: Moved by Al that meeting adjourn


CHAIRMAN


DISTRICT CLERK

January

FEBRUARY 12, 2004

Meeting was called to order by Chairman Hobbs at 7:00 p.m. All the Trustees present were Dickinson, Turnbull, Brown and Hobbs as well as District Clerk/Treasurer and fire chief Jackson. Also present were TNRD Administrator John Smith, TNRD Engineer Scott Mason and TNRD Director I, Barry Tait.

Discussion was held regard water system and TNRD taken over water system.

John Smith advised that TNRD will take over any water system that is requested if:

1. Taxpayers consent to have system taken over by TNRD;
2. Study required of water system that determines what is required to bring system up to standard - study has been done by Civic Engineering

Al advised that study is flawed - Civic Engineering did not obtain all required information from Spences Bridge Waterworks District board and study assumed that SBWD has old pipes, and it does not indicate that old pipes have been replaced.

Potential leakage indicated in report - leakage would have to be tracked. Scott to provide Al with name(s) of persons able to find leaks.

Water Source treatment-high costs under the New Water Act - District Clerk to obtain the new Drinking Water Act - amendments thereto and regulations.

Time Frame - AGM 2004 in April would be a good time to present water system take over by TNRD plan to the taxpayers. Information to be provided to taxpayers when notices to taxpayers of the meeting are sent out.

Report - in the meantime Scott, Al and Rick to go over the report to correct the deficiencies.

Solutions by TNRD and SBWD

- to obtain capital cost of upgrading
- go jointly to taxpayers
- Secret ballot by taxpayers to do straw vote at AGM and advise taxpayers of the result.

Infrastructure Grants - If there are insufficient grants or no grants obtainable for Spences Bridge, there is no reason for SBWD to be taken over by TNRD and SBWD to continue as before-John Smith advised. If infrastructure grants are approved, only then a Referendum or Petition (petition is the shorter time but includes all the taxpayers, Referendum is approved by only the taxpayers present). New infrastructure grants will only be available to rural areas - John Smith advised.

Walter - INAC may want more information on present Waterworks system.

Al advised that information was forwarded to Nairne & Associates, Engineers.

John Smith advised that no luxury items will be available from grants. Health and Safety issues are to be addressed from grants.

John Smith advised that the costs at present to the taxpayers are as follows:

- 1.If joint system with INAC and Cook's Ferry Indian Band - average costs \$256.00 per property per year in taxes.
- 2.If waterworks only - average cost \$316.00 per property per year in taxes.

SBWD Board were advised that TNRD is not interested in taking over fire department and street lighting - no advantage to Spences Bridge, therefore the Fire Department and Street Lighting would come under the umbrella of Spences Bridge Improvement District - new name.

Liability Insurance - John Smith advised that he deems liability insurance important for directors and officers of any

organization.
Discussion was held also regarding closure of bridge-TNRD representatives do not know status of closure of bridge. Trustees advised that water line to South side of Thompson is connected to the bridge and if bridge is demolished water line would have to be placed on Highway 1 bridge.
Barry Tait, John Smith and Scott Mason left the meeting and the order of business resumed.

MINUTES- Al moved and Barry seconded that the minutes of December 9, 2003 meeting be approved as circulated. CARRIED

FINANCES:

Chequing account balance \$9,718.24
Term Deposits (5) - \$34,259.36
Fire Department Renewal Reserve Fund Term Deposit \$10,162.16
Sinking Fund Term Deposit \$3,311.59
Al moved and Walter seconded that the financial report be accepted. CARRIED

CORRESPONDENCE:

BCWWA Winter/Spring courses schedule. Al moved and Walter seconded that Roy Jackson attend Small Water Systems course in Kamloops - course costs \$367.50. District Clerk to register Roy and also register him for EOCP exam and hotel room. Carried.
Letter from Seismic 2000 Construction regarding bridge repair and water line - water line will not have to be relocated.
Letter from Ministry of CAWS re assessed values of properties in Spences Bridge.

REPORTS:

Fire Department - Fire truck was checked out by Hub Fire Engines - leak was found - Roy to have Julio fix hole. Hub Fire Engines to come back in spring to check pumper - water level to low at present time.
Works - Rick and Roy shut off water at CFIB modular as requested. Vera's house-Al and Rick attempted to turn off water at house near restaurant - water could not be shut off - curb stop will have to be repaired.
Valve is closed near bridge on highway 1.
Isaac Wilson - Walter advised corrugated pipe near Isaac's residence sticks out. SBWD has not access to reserves CFIB to fix pipe.
Native Liaison - INAC requested updated report. Al and Rick send updated report to Nairne and Associates last summer as reported earlier.

OLD BUSINESS:

Trailer - Rick advised old trailer to be removed, still looking replacement trailer.
Spences Bridge garbage dump - poor and slippery road conditions - road access periodically sanded by Highways, weather conditions change day by day early morning slippery then better in afternoon. Container lids - Containers on rotation basis. TNRD personnel contacted Canadian Waste to provide light lids to Spences Bridge. Containers are being fixed continually.
Truck for First Responders - Barry advised CPR may have a pick up available in April/May. CNR may have dollars available to equip truck.

Emergency Response Plan - District Clerk will look into completing an Emergency Response Plan in February.

Director's Insurance - District Clerk was advised that insurance may cost \$7,000.00. District Clerk to complete application form and Al to help on some of the questions. WE will wait for amount payable and decide at that time.


NEW BUSINESS:

Turbidity meter information - file for future use.

Old bridge- Rick talked to Jurgen Lutter of Merritt Highways regarding closure and demolishing bridge. Rick advised him of the water line on the bridge. Rick also advised him of pedestrian traffic on the bridge. Jurgen advised that any correspondence should be addressed to the District Manager of Transportation, Kamloops, B.C. Letters to be sent from Community, Waterworks and CFIB should be done quickly.

NEXT MEETING: Monday, February 9, 2004

ADJOURNMENT: Moved by Al that meeting adjourn.


CHAIRMAN


DISTRICT CLERK