

**SPENCES BRIDGE IMPROVEMENT DISTRICT
BOARD OF TRUSTEE MEETING**

MINUTES

4:30 P.M. THURSDAY, OCTOBER 25, 2018

Spences Bridge Administration Office

PRESENT: **Michael Jefferson, Trustee Chair**
 Ross Figley, Trustee
 Cheryl Klyne, Trustee
 Tawnya Collins, Administrative Officer
 Roy Shaw, Fire Chief
 Carolynne Terry – Financial Assistant

GUESTS: No members present in the gallery

1. Call to Order:

Trustee Chair Jefferson, called the regular meeting of the Spences Bridge Improvement District, Board of Trustees to order at 4:34 pm.

2. Introduction of Late Items:

None

3. Approval of the Agenda:

MOVED Figley/Klyne
THAT the October 25, 2018 agenda be approved as presented.

CARRIED

4. Adoption of Minutes:

Adoption of the Spences Bridge Improvement District regular Board of Trustees meeting minutes of October 18th 2018.

MOVED Figley/Klyne
THAT the adoption of the Spences Bridge Improvement District regular Board of Trustees meeting minutes of October 18th, 2018 be approved as presented.

CARRIED

5. Reports:

None

6. Petitions and Delegations:

None

7. Correspondence:

None

8. Business Arising:

None

9. Bylaws:

- A. Bylaw 185 – Street Lighting and Fire Protection Taxation Bylaw 2019: Two readings and adoption

That a sum of Fifty-Seven Thousand Three Hundred Dollars (\$57,300.00) is required by the Improvement District for Street Lighting service, Fire Protection service and Administration in the year 2019.

MOVED Figley/Klyne

THAT a first reading to Bylaw 185 be completed as presented.

CARRIED

MOVED Klyne/Figley

THAT a second reading to Bylaw 185 be completed as presented.

CARRIED

MOVED Figley/Klyne

THAT Bylaw 185 be adopted.

CARRIED

10. Resolutions:

11. New Business:

12. Next meetings:

The next regular SBID Board of Trustees meeting is scheduled for November 15, 2018 at 4:30 pm.

13. Adjournment:

MOVED Jefferson/Figley

THAT the meeting be adjourned at 5:59 pm

CARRIED

Certified a true and correct copy of the minutes of the Spences Bridge Improvement District Board of Trustee meeting held Thursday, October 25th, 2018.

(sic): Charles Michael Jefferson
Trustee Michael Jefferson, SBID Chair

Tawnya Collins
Tawnya Collins, SBID Administrative Officer