



June 13, 2017

Ref: 205957

Ms. Tina Draney, Trustee
Spences Bridge Improvement District
Box 22
Spences Bridge BC V0K 2L0

Dear Ms. Draney:

I am writing in follow-up to my letter of May 18, 2017, where I indicated that I would be considering the best approach moving forward given that the Spences Bridge Improvement District (SBID) Board of Trustees no longer has quorum.

Consistent with my previous correspondence, my highest priority is to assist the community in the development of a long-term, stable solution for fire service delivery. Therefore, as the first step towards stabilizing matters, I am exercising my authority under section 683 of the *Local Government Act*, to make provisions for an election to fill the vacancies in office.

Given that Ms. Miller, the current SBID administrator, has provided notice of her resignation and no other returning officers have come forward, I have appointed Fred Banham as the returning officer to conduct the by-election. The by-election will be conducted under election provisions provided by the Inspector of Municipalities, and as required by legislation, SBID will cover the cost of the by-election. Mr. Banham has over 25 years' experience as a Chief Administrative Officer with both municipal and regional governments. He also has relevant experience as he recently contributed to the Fire Services Review in the Merville Fire Protection District.

In addition to his role as returning officer, I have also asked Mr. Banham to take on the role of fact-finder. In this role, Mr. Banham will seek clarity on the stability of service issues for the immediate time frame and will lay groundwork for service decisions. Specifically, Mr. Banham will be reviewing the current scope of SBID service delivery, normalizing operations by securing day-to-day administrative support and providing options for consideration of the district respecting the stable operation of services in the long term.

I encourage you to work collaboratively with Mr. Banham to develop a plan to meet the service needs which are critical for the safety and security of the entire community. As the situation unfolds, please continue to work closely with Ministry of Community, Sport and Cultural Development staff in the Governance and Structure Branch as questions or issues arise. Please contact Dianna Porter, Advisory Officer, for such matters. Ms. Porter can be contacted by email at: LGgovernance@gov.bc.ca; or by telephone at: 778 698-3213.

Sincerely,

Tara Faganello
Inspector of Municipalities